



Ministry of Education
SINGAPORE

LETTER OF AUTHORISATION

This authorisation form is to be used if you wish to authorise another adult to act on your behalf to register your child during the 2018 MOE Kindergarten Registration Exercise.

This form may take you 5 minutes to fill out. Please take note of the following points when you fill in the form.

Important Notes:

- 1) The appointed proxy must be age 21 and above.
- 2) The appointed proxy is required to bring the completed authorisation form and the **originals and photocopies** of each of the supporting documents as listed below to the respective MOE Kindergarten registration centre. The supporting documents are:
 - Original NRICs of Parents
 - Original Birth Certificate of the Child
 - Original Singapore Citizenship Certificate / Entry / Re-entry Permit (where applicable)
 - Original NRIC of the appointed Proxy

I, _____ (Name of Parent), _____ (NRIC / Passport no. of Parent), would like to appoint _____ (Name as in NRIC), _____ (NRIC no.) as the appointed proxy to register my child, _____ (Name of Child), _____ (BC/UIN) in MOE Kindergarten @ _____ (Name of Kindergarten) during the 2018 MOE Kindergarten Registration Exercise.

By appointing the proxy, I have authorised the person to act on my behalf without any reservations. I will bear full responsibility if the proxy fails to perform any of the above as authorised by me.

I also understand that by authorising the proxy to register my child, any choices made by the proxy would be officially binding.

Signature

Date