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**TUITION GRANT & SCHOLARSHIPS (TG&S)** 

# SINGAPORE-INDUSTRY SCHOLARSHIP (SGIS) APPLICATION GUIDE

**VERSION 1.0** 

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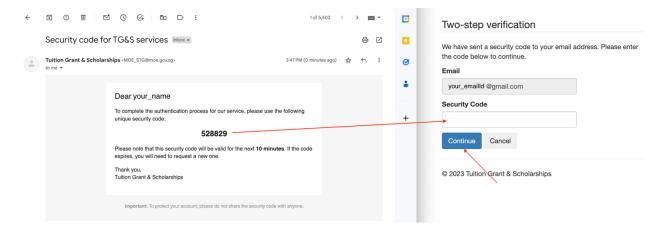
## 1 REGISTRATION AND LOGIN

## 1.1 Registration for applicants

- 1. Go to the MOE Tuition Grant & Scholarship (TG&S) portal at <a href="https://tgs.moe.gov.sg/">https://tgs.moe.gov.sg/</a>.
- 2. Click on **Register as a new user**.
- 3. Create an account by entering the required personal information and click on **Register**.

Tuition Grant & Scholarships	
	Register as a new user
	First Name
	Last Name
	Email
	Password
	Confirm Password
	Your password must contain at least:
	<ul> <li>12 characters</li> <li>One uppercase letter</li> <li>One lowercase letter</li> <li>One number</li> <li>Optional: one special character</li> </ul>
	By registering for an account, you agree to our privacy statement and terms of use.
	I'm not a robot  reCAPTCHA Privacy - Terms
	Register
	© 2023 Tuition Grant & Scholarships

- Access your email account to obtain a security code sent to you from MOE Tuition Grant & Scholarships. Please search your SPAM or Junk folders if you are unable to locate it in your INBOX folder.
- 5. Enter the security code and click on **Continue** to complete the registration process.



## 1.2 Login for applicants

Applicants who have already registered can log in as follows.

- 1. Go to the MOE Tuition Grant & Scholarship (TG&S) portal at <a href="https://tgs.moe.gov.sg/">https://tgs.moe.gov.sg/</a>.
- 2. Click on **Login to your account**.
- 3. Enter the email ID and password used to register and click on Login.

#### Tuition Grant & Scholarships

Email	
Password	
Reset my password	
I'm not a robot	reCAPTCHA Privacy - Terms
Login Cancel	

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4. Enter the security code sent to your email account. Click on **Continue** to Login.

Tuition Grant & Scholarships	
	Two-step verification
	We have sent a security code to your email address. Please enter the code below to continue.
	Email
	<your email="" for="" id="" verification=""></your>
	Security Code
	Continue Cancel
	© 2023 Tuition Grant & Scholarships

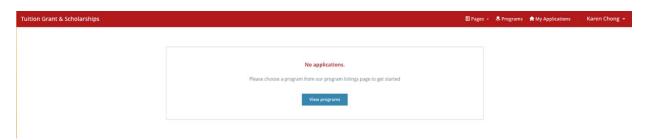
## 2 NEW APPLICATION

Search and apply for the scholarship program based on your interest and eligibility.

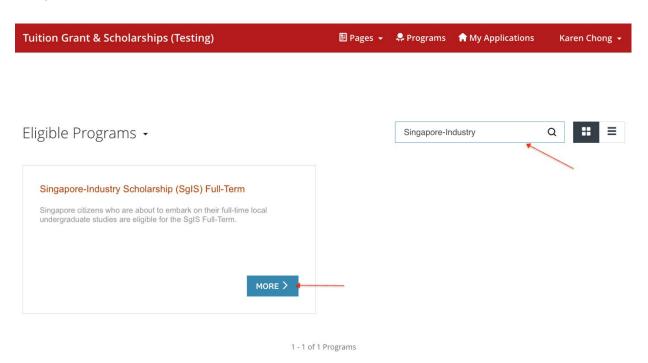
## 2.1 Start a new application

To start a new application:

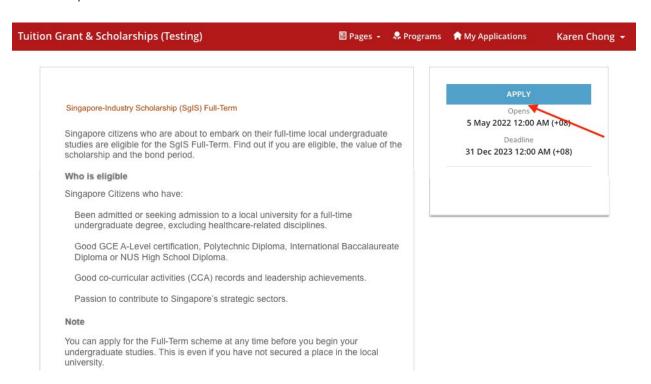
a) Click the **Programs** link in the top menu bar or the **View programs** button on the page.



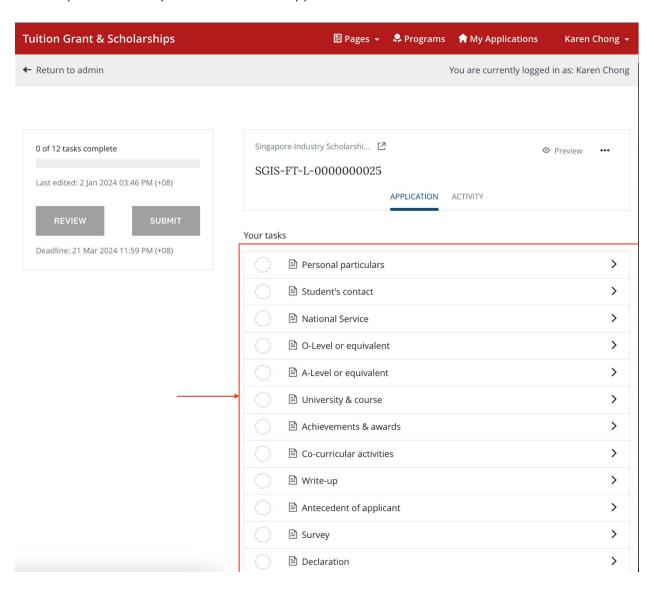
b) You may search for the scholarship program by name and click **More** once you have located it.



c) Read the information provided about the scholarship and click on **Apply** to apply for the scholarship.



d) The application screen will display a list of tasks to complete. All tasks must be marked as completed before you can submit the application.



#### 2.2 Enter task data

You may complete the tasks in any order. For each task:

- a) Click on Save & Continue Editing to save the information as a draft, or
- b) Click on **Mark As Complete** if no other changes are expected, and you want to mark the task as complete.

All tasks should be marked as complete before you can submit the application.

Read the task instructions on the screen carefully before entering data.

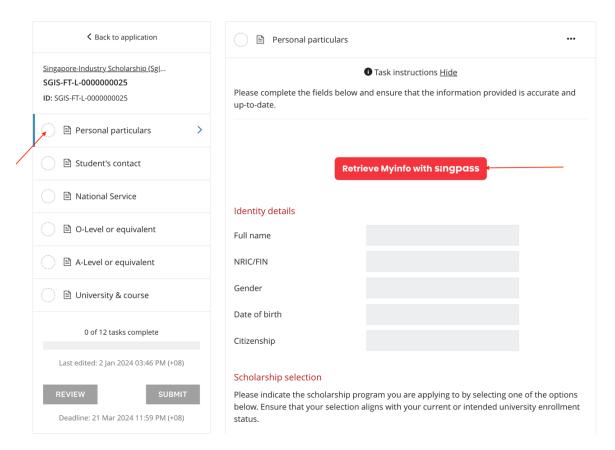
#### 2.2.1 Personal Particulars

 Click on Retrieve Myinfo with Singpass to retrieve your particulars from Myinfo. You will be redirected to log onto your Singpass account for authentication and to provide consent for data retrieval.

<u>Note</u>: You can apply for a Singpass account on the Singpass homepage. You can register instantly for Singpass with Singpass Face Verification or Request for a One-Time Password PIN mailer. The One-Time Password PIN mailer will be mailed to your registered address.

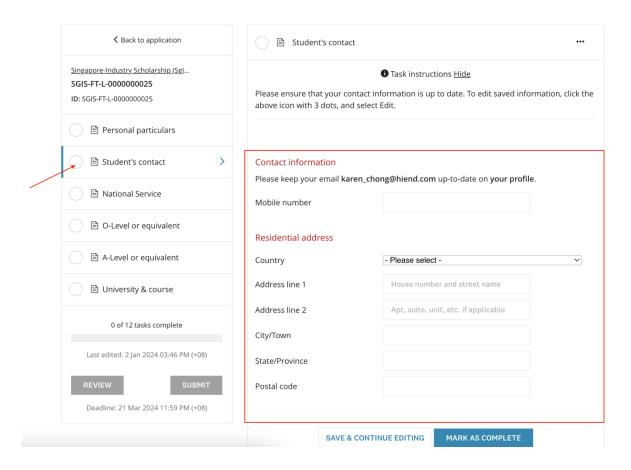
To receive your Singpass immediately, you may visit the nearest Singpass Counter with the necessary documents for verification. For more information, please refer to <a href="https://www.singpass.gov.sg/">https://www.singpass.gov.sg/</a>

- 2. Select the type of scholarship you are interested in. (Full-Term, Mid-Term or Mid-Term Overseas)
- 3. Select your undergraduate programme and enter details of your language proficiency.



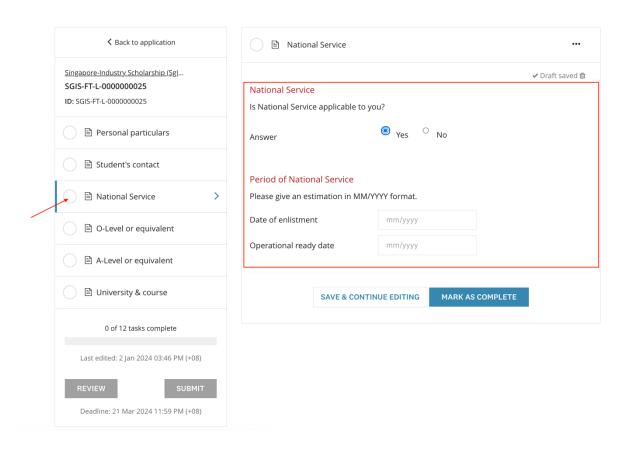
#### 2.2.2 Student's contact

Enter your contact information, including your mobile number and residential address.



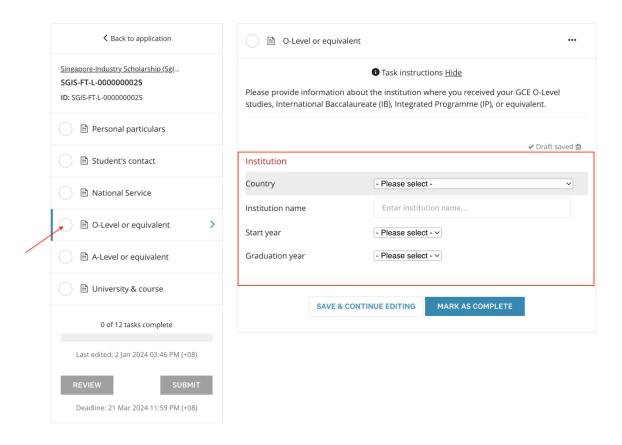
#### 2.2.3 National Service

Enter the details of the national service if it applies to you. You are required to provide the details of your national service if you select "Yes" for the first question.



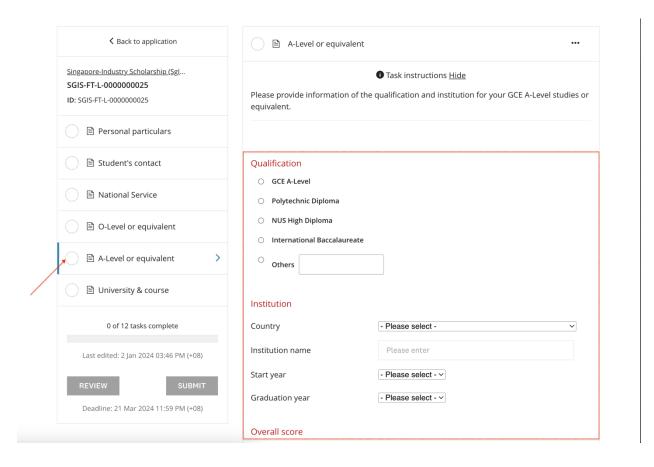
#### 2.2.4 O-Level or equivalent

Enter the details of the educational institution attended at GCE O-Level or equivalent.



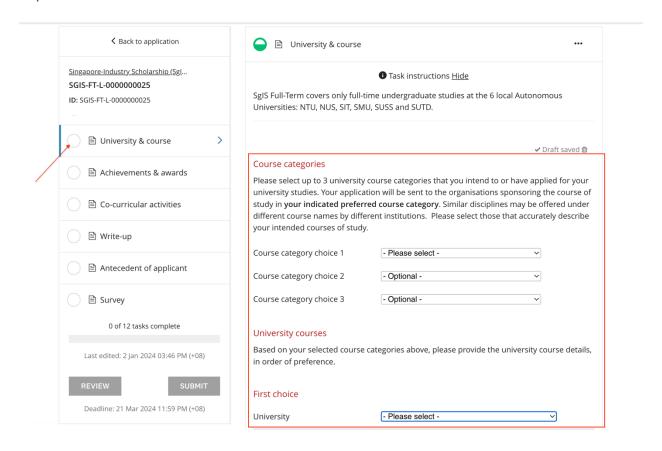
#### 2.2.5 A-Level or equivalent

Enter the details of the qualifications, educational institution, overall score and upload your academic transcripts (where applicable) at A-level or equivalent.

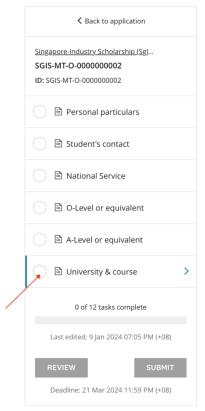


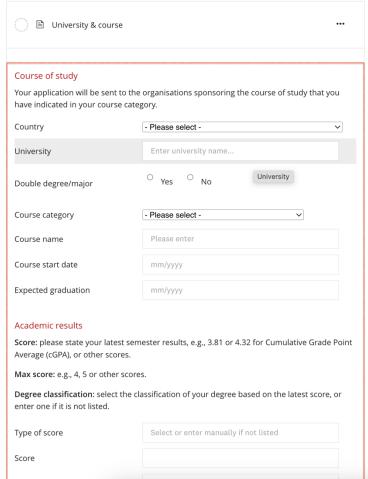
#### 2.2.6 University and course

**For SgIS Full-Term Local:** Please select up to 3 course categories you are interested in, followed by the university and courses you intend / have applied to for your university studies, in order of preference.



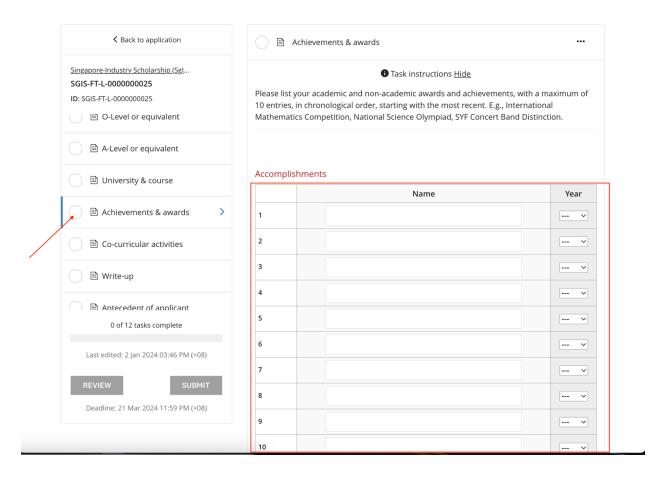
**For SgIS Mid-Term Local or Overseas:** Please enter the details of your current university, course of study and latest academic results.





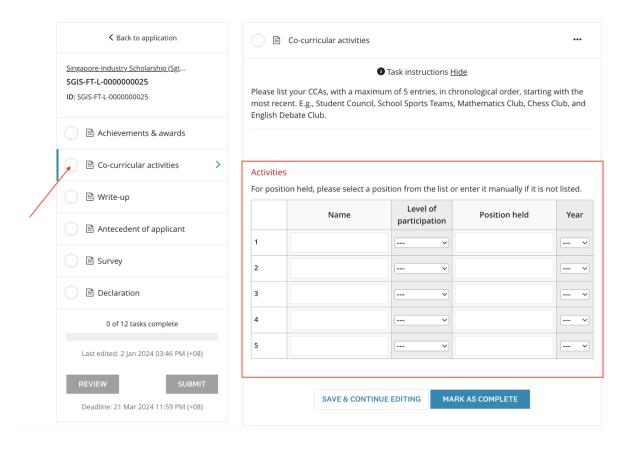
#### 2.2.7 Achievements & awards

Enter the details of your achievements or awards in chronological order, starting with the most recent. There is a maximum of 10 fields.



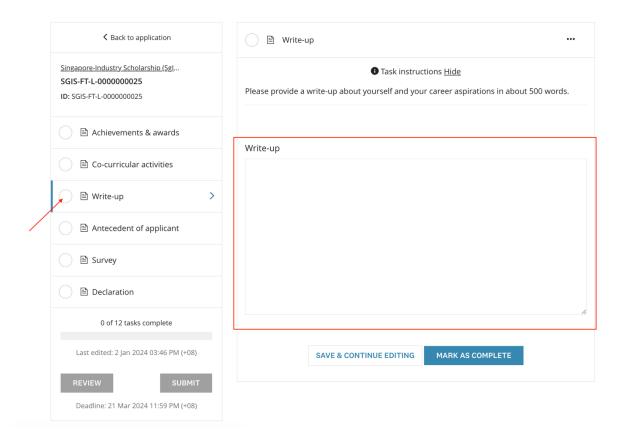
#### 2.2.8 Co-curricular activities

Enter the details of the co-curricular activities (CCA) you have participated in chronological order, starting with the most recent. There is a maximum of 5 fields.



#### 2.2.9 Write-up

Enter your write-up for this scholarship according to the requirements indicated.



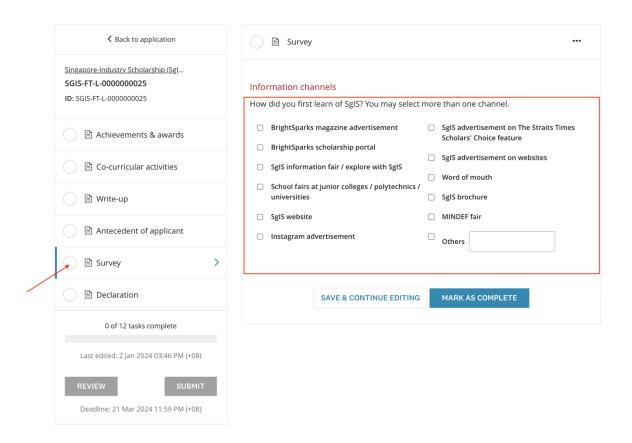
## 2.2.10 Antecedent of applicant

Answer the given questions about yourself truthfully and provide details if required.

Task instructions <u>Hide</u> If any of the answers is a "yes", please furnish details.
Medical condition
Are you diagnosed with any disease, illness, major medical condition or physical impairment?
○ Yes □
Convicted in court  Have you been convicted in a court of law in any country?
O No
0 NO
Criminal offence  Have you been involved in any criminal investigation and/or charged with any offence?
O Yes
O No

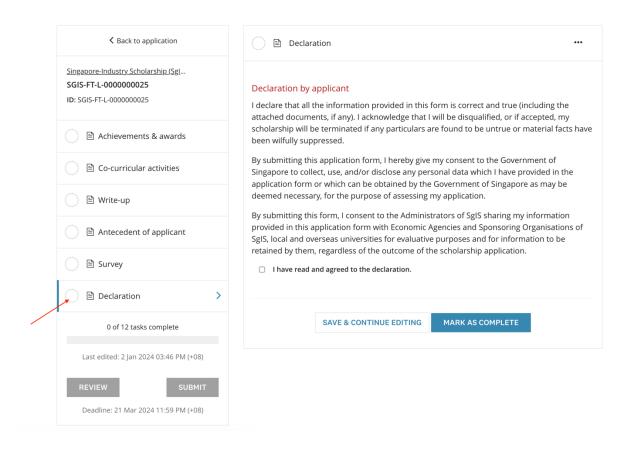
#### 2.2.11 **Survey**

Please answer the survey questions.



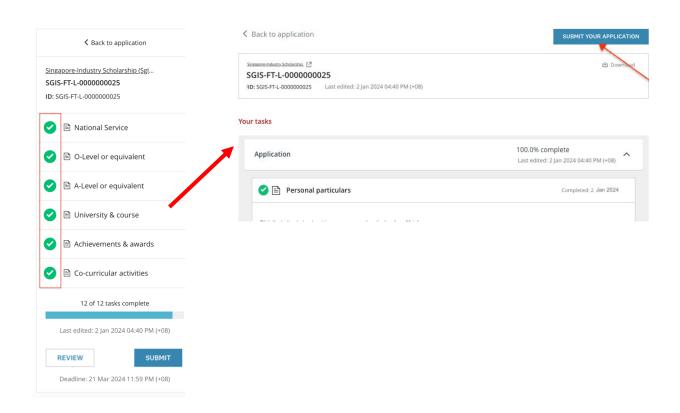
#### 2.2.12 Declaration

Read through the declaration statement carefully and **check the box** to complete this task.



## 2.3 Review and Submit Application

- 1. Once all tasks are marked as complete, click **Review** to review your application and check that all information provided is correct.
- 2. Proceed to submit your application by clicking on the **Submit** button on the Application screen or the **Submit Your Application** button on the Review screen.
- 3. An email acknowledgement of the receipt of the application will be sent to your email.



### 3 EDIT APPLICATION

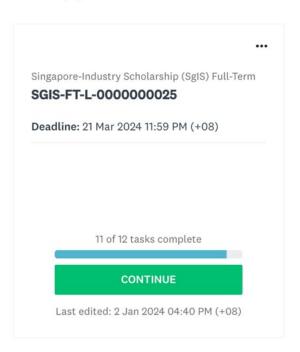
## 3.1 Edit an existing application that is not completed

If you were not able to complete your application in one sitting, you can re-login to complete it within the application period.

You will see the application listed on your dashboard after login. Click on **Continue**. You can now continue to complete your application.

Please remember to click on **Submit** to submit your application before the deadline.

## All Applications -



## 3.2 Edit a completed task

Changes can be made to the task you have already marked as complete or to the application you have already submitted within the application period.

- 1. Click on the specific task of the application that you want to edit.
- 2. Click on " " " located at the top rightmost of the application screen and click on **Edit** from the options.
- 3. Once all edits are made and no further changes are expected, click on **Mark As Complete.** Please remember to click on **Submit** to submit your application before the deadline.

