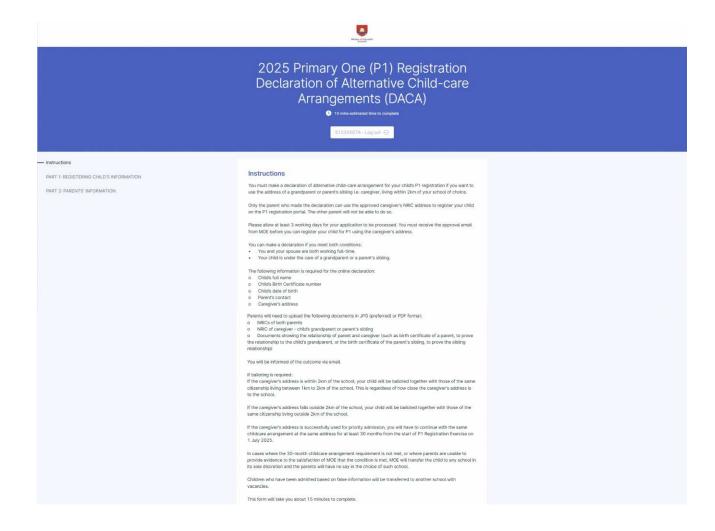
# DECLARATION OF ALTERNATIVE CHILD-CARE ARRANGEMENTS (DACA)

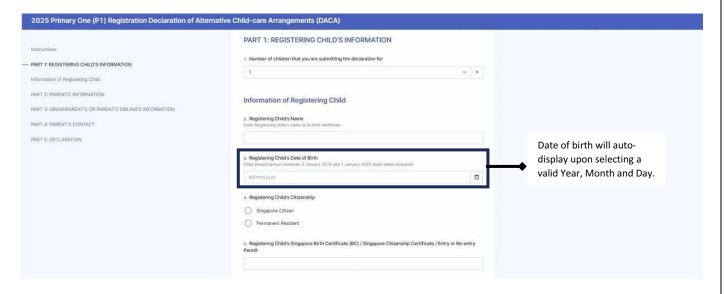
### **Step-By-Step Guide**

#### Step 1: Instructions for DACA

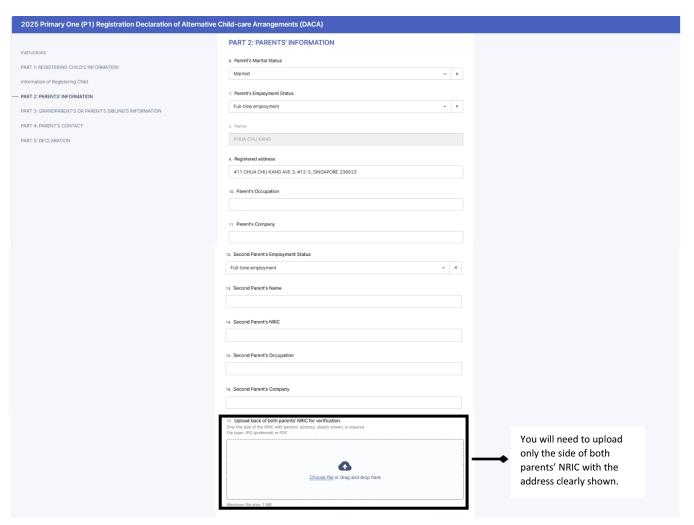
Parents must read the instructions first before submitting the online DACA



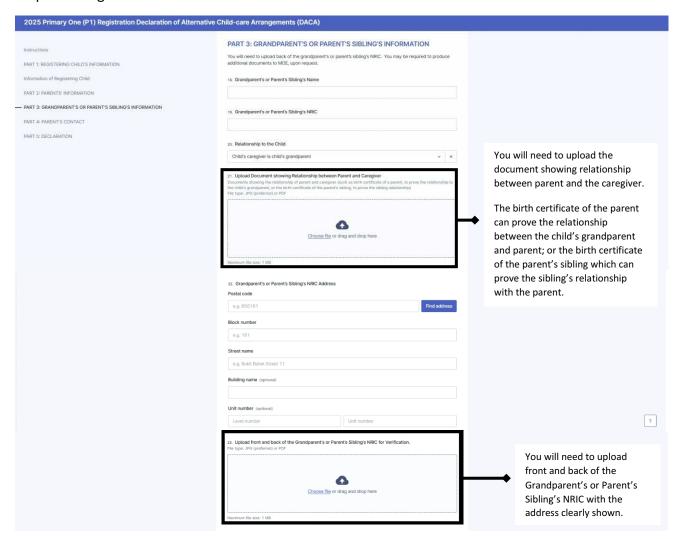
Step 2: Registering Child's Information



#### Step 3: Parents' Information



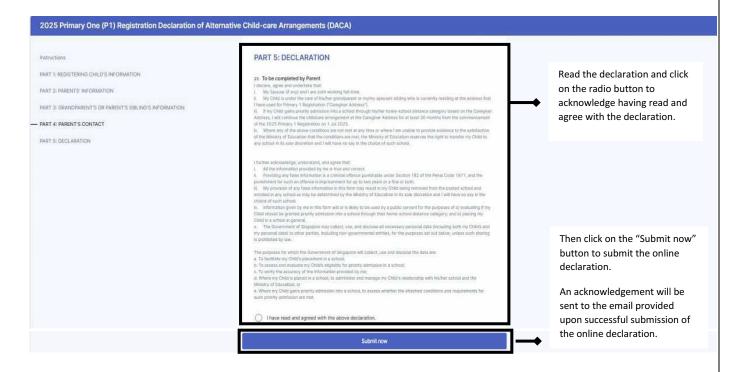
#### Step 4: Caregiver's Information



#### Step 5: Parent's Contact



#### Step 6: Declaration



## Step 7: Check your email "Inbox" and "Junk" folder for the receipt of the acknowledgement email shown below

