	To be completed by Parent/Guardian*:		
	Name of Child NRIC/FIN/Passport No*	:	
Ministry of Education	Contact No.	:	

PROXY FORM

Please use this proxy form to nominate another adult to collect the GCE O-Level examination results slip/Form A from your child's secondary school and/or to submit the completed JAE Worksheet.

This form may take you 5 minutes to complete.

Important Notes:

- The appointed proxy must be aged 21 and above. 1)
- The appointed proxy is required to submit this completed proxy form and relevant supporting documents 2) listed below to the school during JAE registration period. The supporting documents are:
 - Parents'/guardian's NRIC/Passport
 - Child's NRIC/Birth Certificate/Passport
 - Child's Singapore-Cambridge GCE O-Level Certificate(s)/Results Slip(s) •
 - Child's CCA Certificate(s)
 - Proxy's NRIC •

Ministry of Education To:

I, parent/guardian* of ______ (Name of Child),

_____ (NRIC/FIN/Passport No.*), would like to appoint Mr/Mrs/Mdm/Miss*

______ (Name of Proxy), ______ (NRIC no.) to:

1	Collect GCE O-Level examination results slip, Form A or other relevant documents**	Yes / No*
2	Submit the completed JAE Worksheet	Yes / No*

By appointing the proxy, I have authorised the person to act on my behalf without any reservations. I will bear full responsibility if the proxy fails to perform any of the above as authorised by me.

I also understand that, by authorising the proxy to complete and submit the completed JAE Worksheet, any choices made by the proxy would be officially binding.

Name of Parent/Guardian*

Signature

Date

NRIC/FIN/Passport No*: _____

* Please delete as appropriate

****** Private Candidates will receive their results/ Form A by post