



Information Package

for Participants and Teacher-Facilitators



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For more information, visit:

https://www.moe.gov.sg/osos

or email:

schoolstoriesMOE@gmail.com

OUR SCHOOLS, OUR STORIES 2022

"Our Schools, Our Stories" (OSOS) contest is back!

For the past two years, COVID-19 has been on the forefront of our minds, as we ensured that our students kept learning and their school experience remained meaningful.

As our nation continues to live with COVID-19, we are excited to see what new moments and memories are being created in and out of the classroom.

We would also love to get to know the people in your school community better-teachers, students, parent volunteers, alumni, school support staff, community partners... what stories can you tell about them? These are unique, rich and meaningful stories, which we hope to continue to share.

Last year, we launched a video category, and we were impressed by the creativity and quality of your submissions. We will continue with both photo and video categories this year. You can refer to page 08 for more information. To get inspired, browse through past OSOS photo entries on pages 26 to 39, and video entries at go.gov.sg/osos2021videos.

Submissions can include photos or videos taken from <u>1 August 2021 to</u> <u>31 July 2022</u>.





QUICK GUIDE

New to the OSOS photo and video contest? Read our 3-step introduction and start snapping away!

Choose contest category

Do you fall within the **Junior**, **Youth** or **Staff** category? Details of each category's requirements are on page 08.

1

Tell your story

Brainstorm and start shooting
What story do you want to tell? Choose one of the contest
themes and start planning. Then go out and start shooting!

2

Write a photo story caption or video description Include a photo story or video description in 50 to 150 words.

Submit your entry online

Ensure that your files are named correctly (see page 17). Then, submit your entry at https://go.gov.sg/osos2022submission.

3

Submissions close on 31 July 2022, 2359 hrs.

CONTEST CATEGORIES

Submit your photo or video entry based on one of the following categories.

Junior

AGE You are:

- P5-6 / Sec 1-2 (for students in mainstream schools); or
- 11-16 years old for students studying in Special Education schools

NO. OF PEOPLE IN A GROUP

PHOTO STORIES*

Each entry to comprise of:

VIDEO STORIES*

Each entry to comprise of:

- Individual or a team of up to 3 students
- One teacher-facilitator to oversee
- 4-6 photos
- 50-150 word caption
- One video (up to 60 seconds)
- 50-150 word caption

Youth

- Sec 3-5 / JC 1-2 (for students in mainstream schools); or
- 17-21 years old for students studying in Special Education schools

- Individual or a team of up to 3 students
- One teacher-facilitator to oversee
- 5-7 photos
- 50-150 word caption
- One video (up to 60 seconds)
- 50-150 word caption

Staff

- Employed by MOE and working in schools; or
- Employed directly by independent schools, specialised independent schools or specialised schools; or
- Employed by one of the 19 government-funded Special Education schools
- Individual only
- 7-10 photos
- 50-150 word caption
- One video (up to 60 seconds)
- 50-150 word caption

THEMES

Tell your story around one of the following themes.

PHOTO STORY

Priceless Moments (PM)

To showcase precious memories forged in school (in or out of the classroom) with teachers, classmates and friends

Our School Community (OSC)

To showcase the community partnerships and friendships in your school e.g. community partners, parent volunteers or non-teaching staff who play a role in enriching and complementing our students' school life

United as One (UO)

To showcase your school spirit as you stand together in solidarity and resilience as one

Note: Each set of photos submitted must come from the same theme.

VIDEO STORY

What I Go To School For

Shoot a video no more than 60 seconds long and show us what motivates you to go to school, why you enjoy school, or what makes school special for you

^{*}Please refer to page 12 for photo and video specifications.



RULES & REGULATIONS

OVERVIEW

- Photos and videos must be taken by the participant from 1 August 2021 to 31 July 2022. This date applies to all images and videos submitted.
 The participant(s) acknowledges that they are the creator and own the copyrights of the submitted photographs and videos.
- Videos should be shot with Safe Management Measures (SMM) taken into consideration, in line with the national posture. Check out IMDA's <u>website</u> for the most current advisory on SMM. Although the <u>guidelines</u> apply to media companies, as a participant, you could refer to them as a reference and guide.
- 3. In the event that any winner is disqualified from the contest, the Ministry of Education, at its sole discretion, may decide whether a replacement winner should be selected. In this event, any further winner will be selected based on the same criteria as set out in the Rules and Regulations. The Ministry of Education can repeat this process any number of times until it has selected a satisfactory winner in accordance with these Rules and Regulations.

ROLE OF TEACHER-FACILITATOR FOR JUNIOR AND YOUTH CATEGORIES

- 4. Each team in the Junior and Youth Category must comprise a teacher-facilitator who is from the same school as the students.
- 5. The teacher-facilitator shall act as a point of contact between the organisers and the team. He/she should not be doing any substantial work on behalf of the students, but is allowed to brainstorm with, advise or guide students on whether they are heading in the correct direction. He/she should ensure photos and videos are taken by the students themselves and to the best of their ability. He/she can do the same for multiple teams in the school.
- The teacher-facilitator shall help the team(s) register and submit their entries online at https://go.gov.sg/osos2022submission.

PHOTO AND VIDEO SUBMISSIONS

7. Photos and videos shall follow these specifications:

	PHOTOS	VIDEOS
Quality / Resolution	 At least 2560 x 1920 px Max. 6720 px on long side 300 dpi 	 Video can be shot on any device in landscape or portrait orientation Aspect ratio: 4:3 or 16:9 Resolution: HD (1280 x 720 px) or FHD (1920 x 1080 px)
File format and size	 JPEG (.jpg) Min. 3 MB and max. 10 MB per file Photos can be shot on mobile phones or cameras 	 MP4 (.mp4) or MOV (.mov) Up to 60 seconds in length (footage beyond 1 minute will not be accepted) Max. 150 MB per file Video must be shot using a camera or mobile phone (slideshows and photo collages will not be accepted)

- 8. Minor editing (for brightness and contrast) to photos is allowed. Videos that are modified with image editing software or equivalent programs are allowed. Participants must guarantee that photo and video enhancements were made via the use of legally acquired software.
- Photos shall be in colour and NOT include watermarks, borders or signatures. Videos containing watermarks (including video credits) and Augmented Reality (AR) effects apps will not be accepted.
- 10. Photos or videos submitted shall be in good taste and must not contain any image that are deemed indecent, blasphemous, libellous, offensive, pornographic, politically insensitive, racially insensitive, or otherwise unlawful or depict any inappropriate activity. The Ministry of Education reserves the rights to reject any entry that is deemed to be inappropriate.

- 11. Entries must not have been previously submitted for other competitions or accepted for broadcast through any public media (e.g. Internet, radio, television).
- 12. Entries must not be concurrently submitted for other competitions, distributed, broadcast or otherwise made public, until the results of this competition are announced.
- 13. Each school may submit as many entries as they wish. Every entry requires a new, separate submission.
- 14. Each student or staff can submit one entry only, under the photo or video category respectively. They can however participate in both photo and video categories if they wish.
- 15. The closing date for the submission is <u>31 July 2022, 2359 hrs</u>. Late entries will not be accepted.

PERMISSION AND COPYRIGHT (IMPORTANT TO NOTE)

- 16. Do seek permission from photo or video subjects (in or out of school). Always ask them if they are agreeable to be in your photos or videos before you snap or shoot away. Share with them why you are taking their photos or videos and where the photos or videos may be used.
- 17. Participants are responsible for taking all steps necessary to protect the rights of persons depicted, including but not limited to obtaining their permission. Participants are responsible for the resolution of any legal issues arising from their works. For students, most schools already have have an arrangement to inform parents about the use of their children's image in footage and visuals, which allows them to film and photograph the students and use these to create materials for school use and purpose. If you do not have a blanket permission from parents, do inform and obtain written consent from the parents of those students whom you will be involving in the shoot. In the shoot. Do note that this blanket permission only applies to students in your school and does not apply to any photo or video subjects beyond your school (e.g. community partners).

- 18. If you use music in your video, do make sure that you have the rights to do so. Consider creating your own or seek permission from those whose original composition you intend to use. If you use copyright-free music, you should read the user agreement and media usage policy to ensure that you can use it for the objective of this submission where selected entries will be made available for public viewing on the Ministry of Education's social media platforms and other online channels for publicity purposes.
- 19. Participants must ensure that there is no plagiarism or violation of copyrighted work.
- 20. You reserve the rights to your photos or videos. However, by entering the contest, you grant the Ministry of Education the license to use the materials contained in the entries, in full or partially, to advertise, publicise, in various media of its choosing, including, but not limited to, newspapers, magazines, publications, radio, television, public screenings and any other electronic media including, but not limited to the Internet, or other purposes in a manner it deems fit to showcase our education system. The Ministry of Education reserves the right to publicise the photos or videos in this contest on its media channels and/or other public-facing programmes, events or platforms for communications and outreach purposes beyond OSOS 2022.





NAME YOUR FILES

Participants are required to submit all photo and video stories online. To ensure that your entries are received successfully, each image or video file should be named following the formats below.

PHOTO STORY

<Category>_<Theme>_<Full School Name>_<Participant 1's Name>_<Photo Order> e.g. Junior_PM_XYZPrimarySchool_AngieTan_1.jpg

Use these acronyms for the selected theme:

- Priceless Moments PM
- Our School Community OSC
- United as One UO

VIDEO STORY

<Category>_<Full School Name>_<Participant 1's Name>_<Video Title> e.g. Junior_XYZPrimarySchool_AngieTan_MySchoolRocks.mp4

SUBMISSION

Ready to submit your entry? Take note of these pointers for a smooth process.

- 1. Participants are required to submit their original high-quality files online.
- 2. You will be required to fill in these details at the submission page.
 - · Title of photo or video story
 - 50-150 words about your photo or video story
 - · School name
 - Category (Junior/Youth/Staff)
 - Theme (PM, OSC, UO) (for photo submissions)
 - Full names of participant(s)
 - · Name of teacher-facilitator (if applicable)
 - Music title and source (if applicable, for video submissions)
- 3. Entries that are incomplete, incorrectly filled in and/or submitted late will be disqualified.
- 4. Each student or staff can submit one entry only, under the photo or video category respectively. They can however participate in both photo and video categories if they wish. For Junior and Youth categories, the teacherfacilitator shall assist in the submission of entries.
- 5. Submit your entries via https://go.gov.sg/osos2022submission



Scan to visit site





JUDGING & AWARDS

JUDGING CRITERIA

- 1. The judges' decision is final.
- 2. Entries will be judged based on the following criteria:

Technical Quality 50% Storytelling & Creativity 50%

AWARDS

- 1. Every participant will receive an e-certificate of participation.
- 2. Awards will be given for each theme and category.
- 3. The awards and prizes for the following categories are as follow:

	JUNIOR	YOUTH	STAFF
Photo	Best Photo Story Award • \$400 vouchers • Plaque (each member) 2 Honourable Mentions • \$200 vouchers • Plaque (each member)	Best Photo Story Award • \$400 vouchers • Plaque (each member) 2 Honourable Mentions • \$200 vouchers • Plaque (each member)	Best Photo Story Award • \$400 vouchers • Plaque 2 Honourable Mentions • \$200 vouchers • Plaque
Video	Best Video Award • \$400 vouchers • Plaque (each member)	Best Video Award • \$400 vouchers • Plaque (each member)	Best Video Award • \$400 vouchers • Plaque

- 4. Winners will be informed by email from August 2022 for details pertaining to prize collection. The Ministry of Education will announce the winners and showcase the winning entries via its social media accounts as well.
- 5. The Ministry of Education reserves the rights to change or replace the prize with another of equal or greater value should the featured prize become unavailable. Prizes are not exchangeable for cash.

PHOTOGRAPHY & VIDEOGRAPHY TIPS

Want to participate in OSOS 2022 but not sure what makes a good photo or video? You do not have to be a pro to take part!

PHOTOGRAPHY TIPS

To help you view and capture school life through a different lens, we have curated a set of useful tips for beginners, as well as more advanced pointers if you are keen to explore the technical aspects of photography.

Through these tips, we guide you through figuring out how to play with angles, then progress to learning how to adjust your camera settings to show movement or freeze action. If terms like Aperture, Depth of Field, and ISO intrigue you, jump into our Deep Dive section, where we lay out these technicalities.

VIDEOGRAPHY TIPS

This year, we have included a new video category for those who wish to feature their school stories through motion graphics.

If you're up for the challenge to submit a video showcasing a special or interesting aspect of your school, check out this quick guide on the steps and what to look out for in video production.

Have fun and good luck!









NEED INSPIRATION? PHOTO STORY IDEAS

Wondering how to develop the theme for your photo story? Here are some ideas.

Do note that these examples are just suggestions and you can still explore your own interpretations for the themes. You can also get ideas from the OSOS website.

PRICELESS MOMENTS

- · Students working together on a school project
- · New and interesting learning experience in school
- · How Peer Support Leaders support their classmates
- · Bonding over snack time/recess/lunch

OUR SCHOOL COMMUNITY

- · Teacher who makes a difference in many students' lives
- · Parent who volunteers in school
- Community partner who provides learning opportunities
- Alumni who mentors students

UNITED AS ONE

- · School-wide celebrations
- · Students cheering schoolmates on at competitions
- · Students and teachers volunteering their services in the community
- Showing appreciation to the unsung heroes in the school

PHOTO AND VIDEO STORY SAMPLES

The following are some ideas for how your visual stories can unfold. Teacher-facilitators or participants may use these samples to understand the components of a photo or video story.

Priceless Moments



Our School Community



United as One



What Makes Your School Special?



Watch videos here: https://go.gov.sg/osos2021videos

Visit the "Our Schools, Our Stories" website for more!

https://www.moe.gov.sg/osos

Priceless Moments

Category

Junior

Title

Spaces That Come Alive!

Story by

Wafi Ibn Iman Badialy & Mohamed Rayyan Haridz Bin Mohamed Ridza Angsana Primary School

Caption

In the last moments before we move to a new building, the spaces in Angsana Primary School remain abuzz as we have our lessons. Due to the pandemic, there are delays in moving but this building continues to shelter our Angsana family. We continue to learn in the many spaces we hold dear to our hearts. The garden remains our favourite space to explore. The open spaces, iconic to older school buildings, echo the discussions of bright young minds.







Priceless Moments

Category

Youth

Title

More Than Just a Sport

Story by

Xavier Ng Dunman High School

Caption

In Dunman High, our soccer players forge unbreakable friendships even as they come from different backgrounds. Through afternoons of intense training and a healthy sense of competition, players form memories that they would hold dear forever. Even when they move on from Dunman High, there is much to reminisce about; beautiful and exciting moments, bathed in nostalgia and camaraderie. For our soccer team, sports is a language that creates brotherhood and inextricable bonds.







Our School Community

Category

Youth

Title

Together as Bedok Green

Story by

Tantiyasawatdikul Natchaya Bedok Green Secondary School

Caption

Every member of the BGSS family is like a piece of a jigsaw puzzle. Our security uncle ensures our safety every morning despite heavy traffic or bad weather. Teachers are ever ready to impart knowledge and take care of us physically and mentally. The cleaning lady maintains a conducive environment for us. Our general office staff are always there whenever we have queries. Our canteen vendors, too, always greet us with bright smiles. If just one piece of the puzzle is missing, our BGSS family will not be complete.







Our School Community

Category

Staff

Title

Our Canteen, Our Playground

Story by

Ms Woon Ai Ling Kranji Primary School

Caption

Our school canteen is undoubtedly the "happiest place in school" for our students. It is where our students can take a break and be fully present and happy. From checking out the latest messages on our Racial Harmony wall to getting a toy flag from the school bookshop to celebrate National Day, there is never a dull moment! The close bond of our Kranji Primary School family makes these moments even more magical!







United as One

Category

Staff

Title

The Virus Says

Story by

Mr Toh Jiun Wey Wayne First Toa Payoh Primary School

Caption

I hate to admit it, but Singapore is preventing me from conquering the world! From the circuit breaker to reopening of schools, everyone is playing their part to keep Singapore safe from me. In schools, I have very few opportunities to wreak havoc with the relentless measures in place. There are visual checks, temperature taking and hand sanitising. In classrooms, fixed seating and wiping down of tables prevent me from doing my worst! During recess, the students will not even talk or mingle. Then, they return safely to their parents at the end of the day. Sigh...







United as One

Category

Youth

Title

Celebrating As One

Story by

Onquit Jake Davis Areglo Naval Base Secondary School

Caption

To celebrate our school's 95th anniversary, the performing arts Co-Curricular Activities and teachers put up a concert. They devoted a lot of time and effort, rehearsing numerous times, in order to put up a great performance. It was a memorable celebration and showcased their talents to the audience. Their contributions warmed the hearts of the audience and every member of the school.









