



SUPPLEMENTARY ADMISSIONS EXERCISE FOR INTERNATIONAL STUDENTS (S-AEIS)

USER GUIDE ON ACCOUNT CREATION



IMPORTANT NOTES

1. SEAB's Candidates Portal (CP) is a self-help portal for International Students (IS) to keep track of their registration status and to receive test-related documents and notices in preparation to sit for the 2026 S-AEIS.
2. All applicants **must first create an individual account in CP** using their full personal particulars before they are able to register for the 2026 S-AEIS. They should provide the following information for account creation:
 - a. Applicant's personal particulars (e.g., passport number, Foreign Identification Number (FIN))
 - b. A **valid e-mail address** (This email is required for 2FA.)
 - c. Local or Overseas contact number of self and Next-of-Kin.
3. Applicants who have previously applied for the 2025 AEIS must create a new CP account to register for the 2026 S-AEIS. The CP account used to register for the 2025 AEIS will not be valid.
4. Applicants will receive an email with the Account Username and instructions for login after creating an account. **The Username is unique to the specific applicant and cannot be changed.** Applicants are to set the password to complete the account creation process.
5. Account creation does not guarantee a place in the 2026 S-AEIS. However, **applicants' personal details** provided in account creation will be used for registration for the 2026 S-AEIS and **should not be amended**.
6. Each applicant can only create ONE account. **When multiple accounts of the same person are detected by the system, the applicant will not be able to enter the registration phase** to secure a place for the 2026 S-AEIS when registration commences.



Instructions to create an account

1. Use a **valid personal email address** to complete the following steps to create an account.
2. Access the Candidates Portal via <https://myexams.seab.gov.sg/auth/login>
3. From the Candidates Portal login page, click on **Create an Account** to setup an account.

The screenshot shows the SEAB (Singapore Examinations and Assessment Board) login page. The header includes the SEAB logo and the text 'Singapore Examinations and Assessment Board'. The main heading is 'Log in to Candidates Portal'. Below this, there are two primary login buttons: 'Log in with Singpass' (highlighted in red) and 'Log in with MIMS (For MOE users)'. Below these is an 'OR' separator. A note states: 'For non-Singpass or non-MIMS holder, please log in using an existing account'. There are input fields for 'Username' and 'Password'. Below the input fields are two buttons: 'Login' and 'Create an Account'. The 'Create an Account' button is highlighted with a red rectangle, and a blue arrow points from it to a text box that says 'Click on **Create an Account**.' Below the login section is a button labeled 'Click for School Candidate Payment' with a note: 'For school candidate making payment, no log in is required'. On the right side of the page, there is an illustration of two people interacting with a large stack of books, with a lightbulb and a paper airplane symbolizing ideas and progress.



4. Fill in the basic details under **Profile Details**.

Profile Details

To verify that the candidate is eligible to create an account, please fill in the fields below and click on 'Verify Candidate'.

Name (As in passport/ID) *

Enter candidate name

ID Type *

Select "NRIC/FIN" only if you have been issued with an NRIC/FIN ID. For AEIS and S-AEIS applicants, select 'Passport No.'

Select ID type

NRIC/FIN/Passport No. *

Enter NRIC/FIN/Passport No.

Date of Birth *

Enter date of birth

School *

Please select 'Private Individual' if you do not belong to any school in the list below or currently studying in tertiary institution (e.g. Poly, University). You must **NOT** register as a private candidate if your school (e.g. ITE, Madrasah, etc) is registering on your behalf.

Select school

Verify Candidate

5. Click **Verify Candidate** for eligibility check before filling in the rest of the particulars.

Personal Particulars

Sex *

Select sex

Race *

Select race

Nationality *

Select nationality

PR Status *

Select PR status

Citizenship Type *

Select citizenship

6. If **eligible**, fill in the remaining details, Contact Information and Next-of-Kin details.

Contact Information

Next-of-kin Details

Cancel

Create Account



All applicants are required to update their residential addresses to ensure that they remain contactable.

^ **Contact Information**

Email Address *

Enter email address

Re-enter Email Address *

Re-enter email address

Mobile No. *

Select country code Enter mobile no.

☒ Set as preferred contact

Telephone No.

Select country code Enter telephone no.

☐ Set as preferred contact

① Address Guidelines

- Enter **Postal Code** and click "Get Address" to automatically populate the Block number and Street name. Then, proceed to enter the floor and unit number, if applicable.
- **House/Block No.** first character must be **number**.
- **Street Name** first character must be **alphabet letter**.

Mailing Address (for addresses in Singapore) *

House/Blk No.

Street Name

Building Name - Optional

Optional - Optional

Singapore Postal Code

☒ Set as preferred address

If you do not have a Singapore residential address, please enter **Postal Code: 000000** and click **Get Address:**

Get Address

^ **Next-of-kin Details**

Name *

Enter next-of-kin name

Relationship to Candidate *

Select relationship to candidate

Emergency Contact No. *

Select country code Enter emergency contact no.

Cancel Create Account

7. Click **Create Account**.



8. An email will be sent to your **valid personal email address** with the following:

- **Account Username (This is the Username for all subsequent logins.)**
- **Instructions to set your password.**

Please check your spam folder if you did not receive the email.

9. Click on **Set Password** to set a password for your account. **Please note that the system-generated Username cannot be changed.**

10. Set a password for your Candidates Portal account.

You have completed creating your Candidates Portal account!



After setting your password, enter your system-generated Username and Password you have set and click **Login** to sign in to your account.

The next screen will prompt you to enter the One-Time Password (OTP) sent via Email or SMS (only for Singapore-registered mobile number).

Click **Submit** after keying in the OTP in the required field.

One-Time Password

Email

SMS

Enter the 6-digit One-Time Password (OTP) sent to your email tes****@hotmail.com.

OTP

Submit

Click **Submit**.

If you do not receive an OTP on your mailbox within 00:25 , please click on the 'Resend OTP' button here

Resend OTP



The registration period for 2026 S-AEIS tests is as follows:

Exercise	Registration Period
S-AEIS	<p>Primary: 8 January 2026 at 9.00 a.m. SGT to 14 January 2026 at 4.30 p.m. SGT</p> <p>Secondary: 9 January 2026 at 9.00 a.m. SGT to 15 January 2026 at 4.30 p.m. SGT</p>

During the registration period, IS with verified CP accounts will be able to access the S-AEIS registration site to complete their application and payment.

Important Note:

All compulsory fields are mandatory. Incomplete forms and forms with inaccurate information will be void, resulting in an ineligible status of your registration.

IS who have applied for GCE/PSLE/iPSLE for exam year of 2026 will not be able to apply for the 2026 S-AEIS.

Useful Contact:

For technical assistance, please raise a case using the online form www.go.gov.sg/cp-nonnex-seab. For other queries, you may contact us by completing this form www.go.gov.sg/askus-seab.

For more information, please visit MOE's website at <https://www.moe.gov.sg/international-students/s-aeis/> or contact MOE Customer Service Centre at +65 6872 2220.