



TUITION GRANT & SCHOLARSHIPS (TG&S)

ASEAN SCHOLARSHIP APPLICANT GUIDE

VERSION 1.0

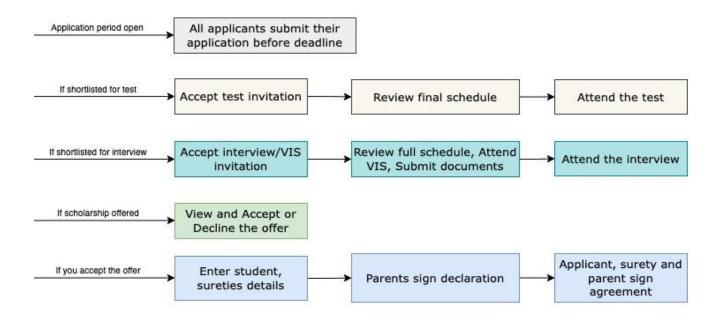
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Important Notes

- 1. The Tuition Grant and Scholarship System (TG&S) is a portal for scholarship applicants to keep track of their application status, to receive test and/or interview related notification, and to complete the formalities for the Scholarship Agreement.
- 2. All applicants **must first create an account in TG&S** using their personal particulars before they are able to submit an application for the scholarship. They should provide the following information for account creation:
 - a. Applicant's first name and last name
 - b. A valid e-mail address (This email is required for two-factor authentication, 2FA)
 - c. Password of choice
- 3. Applicants will receive an email with the security code to complete account creation.
- 4. After application submission, you may be notified if additional information is required. You can login to TG&S using the same account, to provide the required details.

ASEAN Application Flow



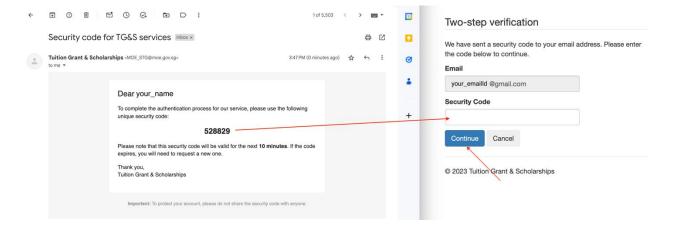
1 REGISTRATION AND LOGIN

1.1 Registration for applicants

- 1. Access the TG&S through: https://tgs.moe.gov.sg.
- 2. Click on Register as a new user.
- 3. Create an account by entering the required personal information and click on **Register**.

Tuition Grant & Scholarships		
	Register as a new user	
	First Name	
	Last Name	
	Email	
	Password	
	Confirm Password	
	Your password must contain at least:	
	12 characters One uppercase letter One lowercase letter One number Optional: one special character	
	By registering for an account, you agree to our privacy statement and terms of use.	
	I'm not a robot reCAPTCHA Privacy - Terms	
	Register Cancel	
	© 2023 Tuition Grant & Scholarships	

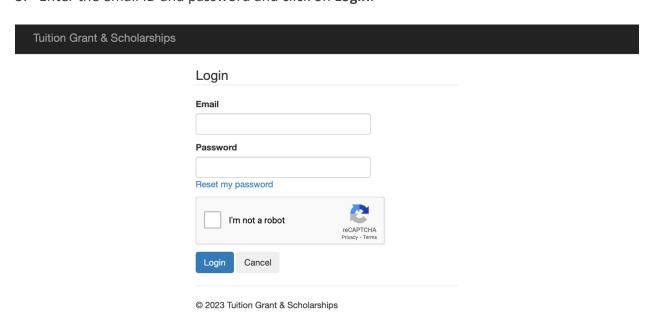
4. Enter the security code received in your email from **Tuition Grant & Scholarships**. Please note that the security code is valid for a short while as indicated in the email. Click on **Continue** to complete the registration process. Please check your spam folder if you do not receive the email in your inbox.



1.2 Login for applicants

Applicants who have already registered can login as follows.

- 1. Access the TG&S through: https://tgs.moe.gov.sg.
- 2. Click on Login to your account.
- 3. Enter the email ID and password and click on Login.



4. Enter the security code received in your email. Click on **Continue** to Login. Please check your spam folder if you do not receive the email in your inbox.

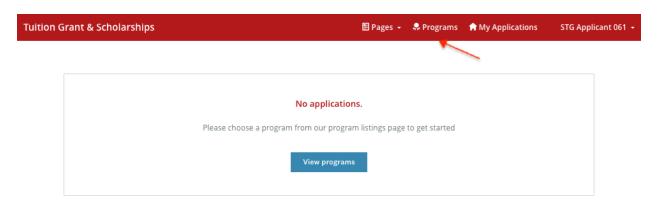
Tuition Grant & Scholarships	
	Two-step verification
	We have sent a security code to your email address. Please enter the code below to continue.
	Email
	<your email="" for="" id="" verification=""> Security Code</your>
	Continue Cancel
	© 2023 Tuition Grant & Scholarships

2 NEW APPLICATION

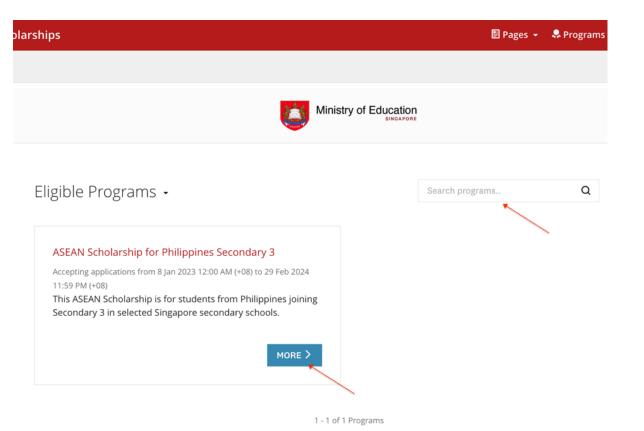
2.1 Start a new Application

To start a new application:

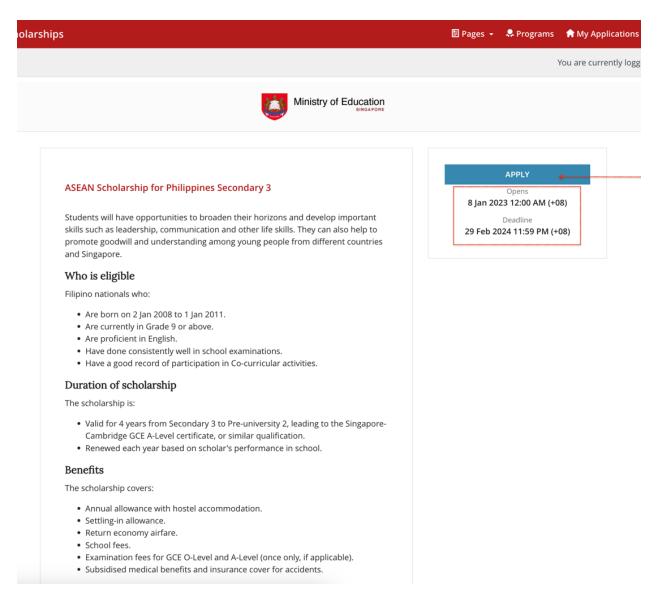
1. Click on the Programs link in the top menu bar.



2. Search for the scholarship program for your country and level and click on **More** once you have located it. Please note that the following screenshot is just an example.

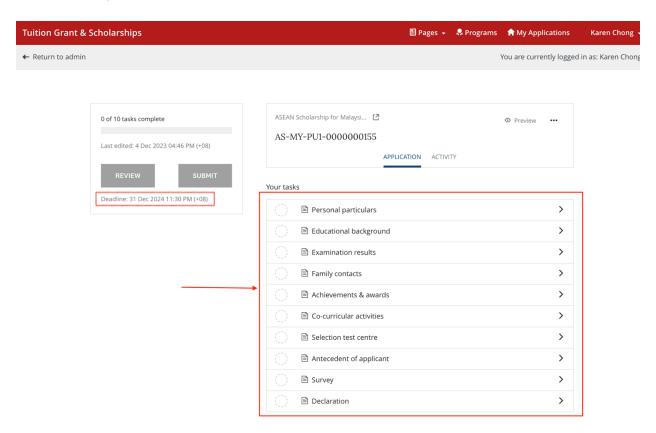


3. Read the information provided about the scholarship program and click on **Apply** to apply for the Scholarship.



4. The application screen will display a list of tasks on the application form. **All tasks must be** mark as completed before you can submit the application.

You may complete the tasks and submit the application at any time before the application deadline indicated on the left side of the screen. You can save a partially completed task as draft and come back to it later. (Refer 3.1 Continue an existing application that has not been submitted)



2.2 Enter task data

You may complete the tasks in any order. For each task:

- a) Click on Save & Continue Editing to save the information as draft OR
- b) Click on **Mark As Complete** if no other changes are expected and you want to mark the task as complete.

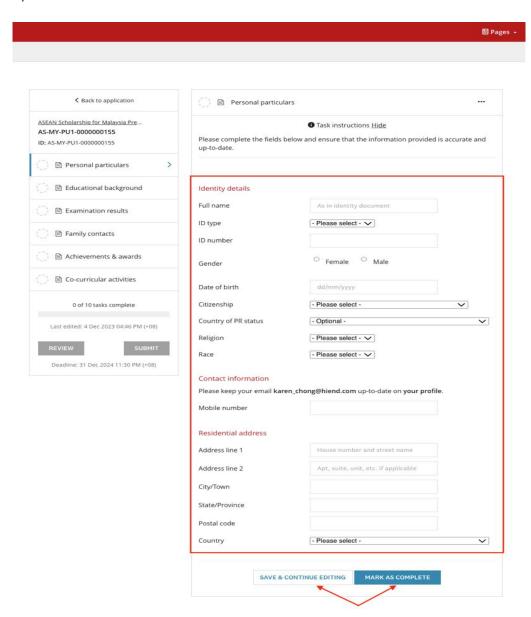
All tasks should be marked as complete before you can submit the application.



<u>Please read the task instructions on the screen carefully before entering data.</u>

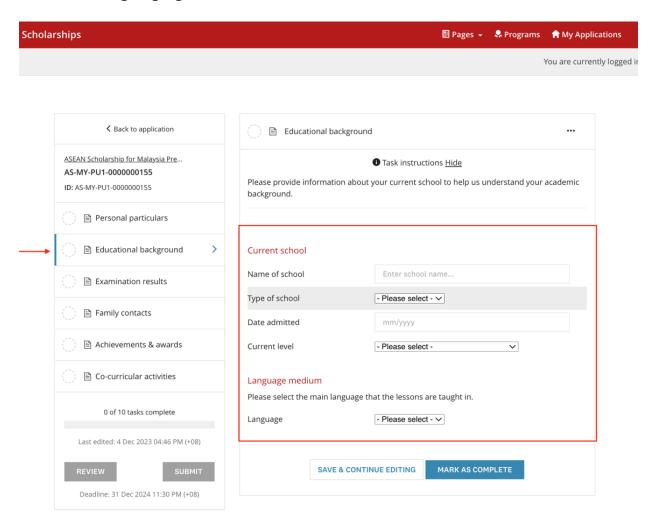
2.2.1 Personal Particulars

- 1. Enter your personal particulars. If you are a permanent resident (PR) in another country, please indicate Country of PR status. "Country of PR Status" refers to the country allowing you to reside in for studying without being a citizen. For example, if you are a citizen of Thailand but have permanent residency in Malaysia, please fill in Thailand under "Citizenship" and Malaysia under "Country of PR Status".
- 2. Enter your contact information and residential address.



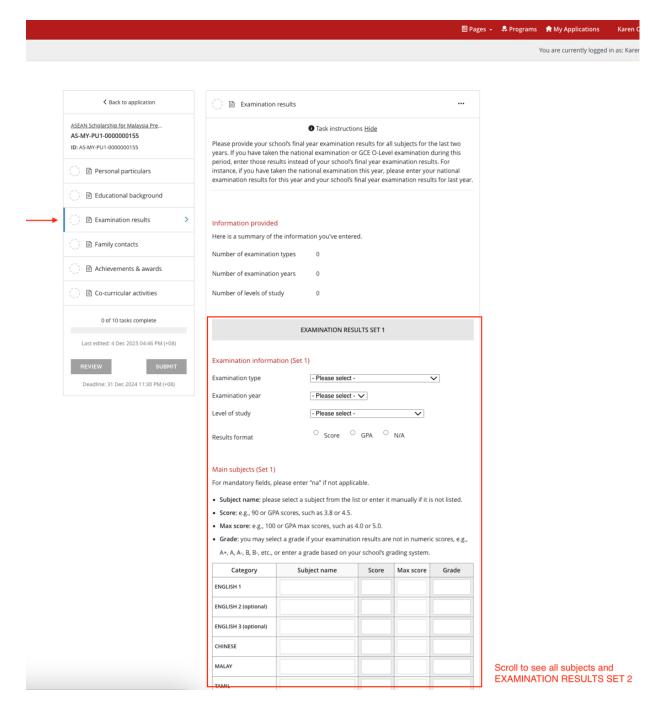
2.2.2 Educational Background

Indicate your educational background by entering the name and details of your current school and the teaching language medium.



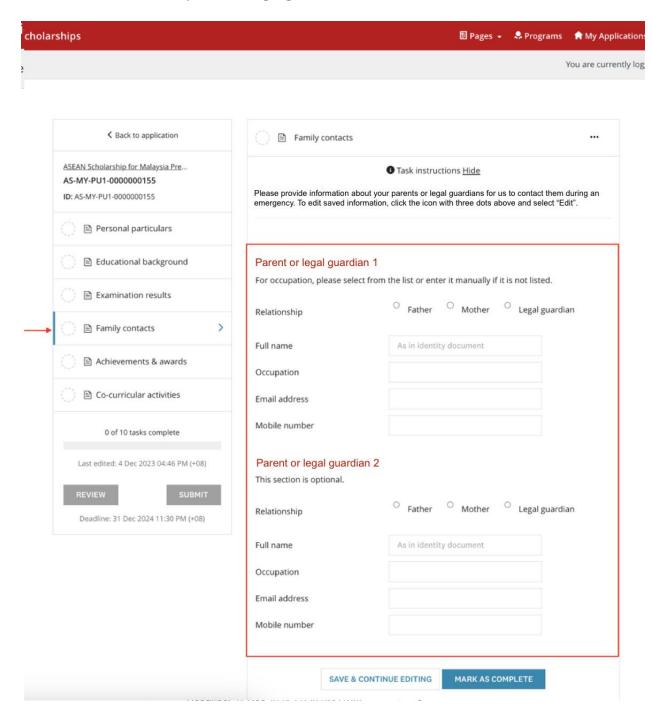
2.2.3 Examination Results

Enter the relevant examination results for all subjects for the last two years in EXAMINATION RESULTS SET 1 and SET 2 respectively. Please key in NA if your school does not offer the subjects.



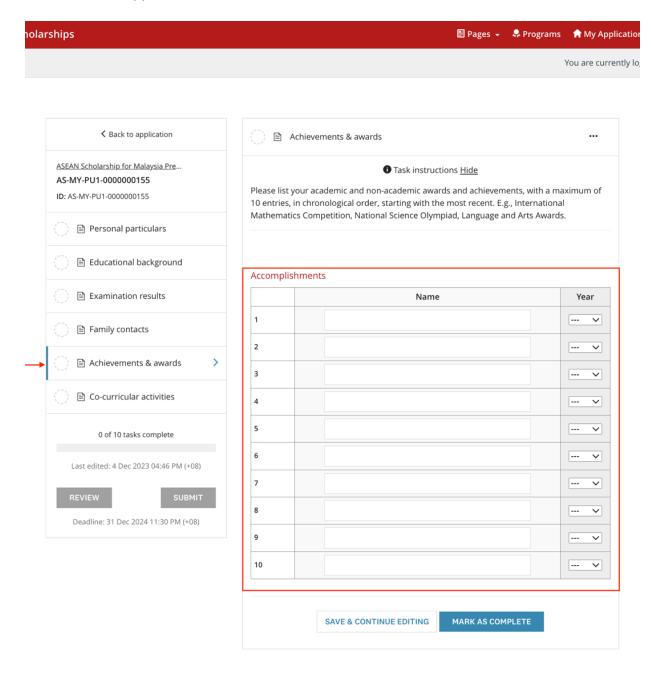
2.2.4 Family Contacts

Enter details of at least 1 parent or legal guardian in this task.



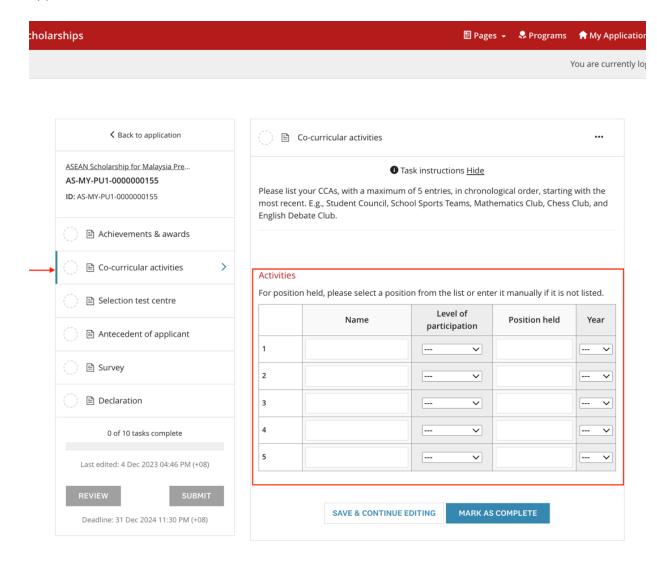
2.2.5 Achievements & Awards

Enter the details of your achievements or awards in chronological order, starting with the most recent. There is a maximum of 10 fields, please choose the best 10 of your achievements or awards for this application.



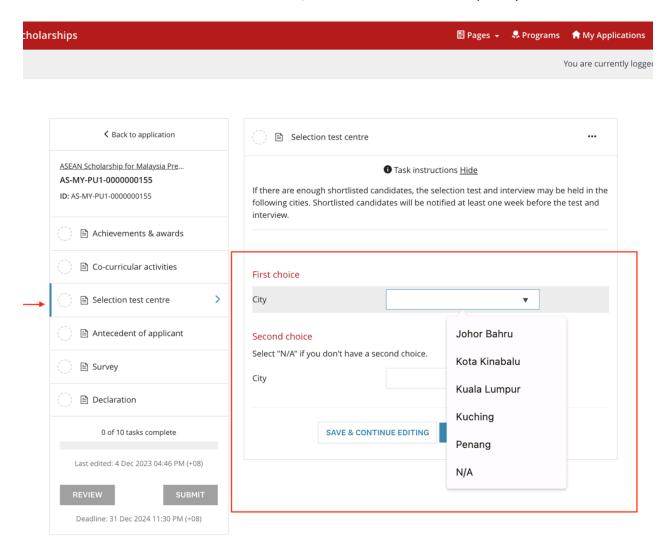
2.2.6 Co-curricular Activities

Enter the details of your co-curricular activities (CCA) in chronological order, starting with the most recent. There is a maximum of 5 fields, please choose the 5 main CCAs for your application.



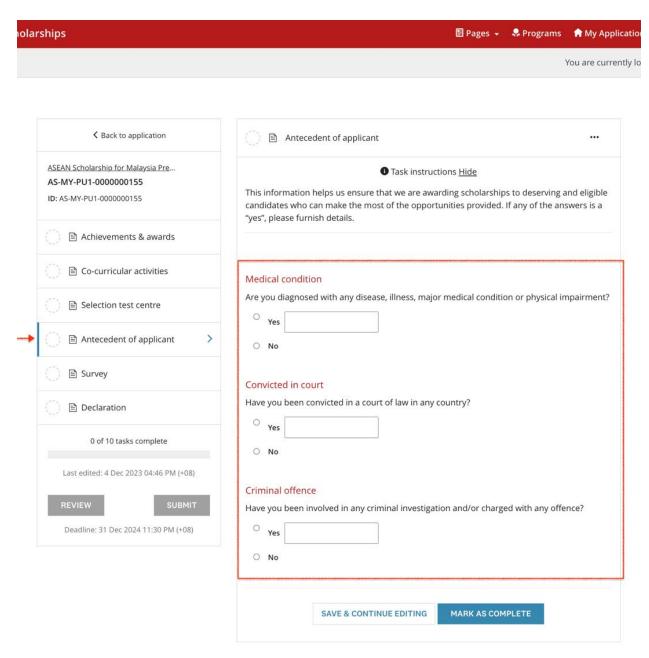
2.2.7 Selection Test Centre

Select your first and second choice of city to take the selection test and interview. Shortlisted candidates will be informed of the test and/or interview venue subsequently.



2.2.8 Antecedent of Applicant

Answer the given questions about yourself truthfully and provide details if required.



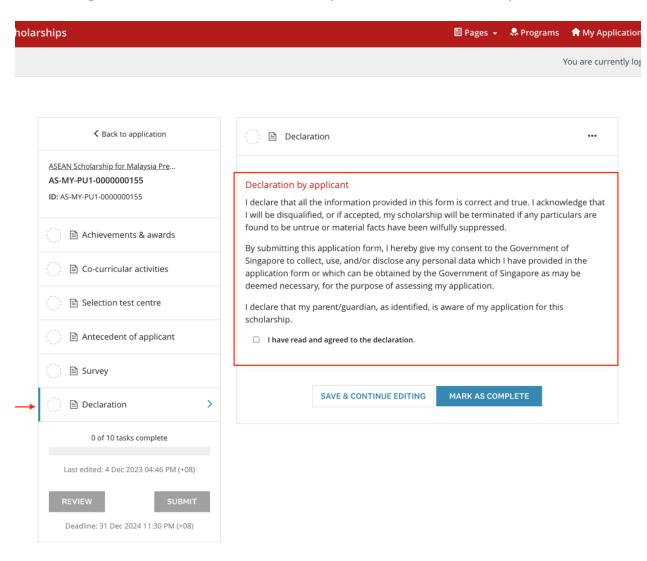
2.2.9 Survey

Please answer the survey questions about yourself.

≺ Back to application	○ 🖹 Survey		
ASEAN Scholarship for Malaysia Pre		Task instructions <u>Hide</u>	
/IY-PU1-0000000155 S-MY-PU1-0000000155	The survey response helps	s to make informed decisions about scho	larship awards and
1	improve our outreach effor	5.	
Achievements & awards			
Co-curricular activities	Dietary restrictions		
ection test centre	☐ Halal food	rictions? Please check the relevant optior	1.
	☐ Vegetarian food		
cedent of applicant	Others (allergies or othe	restrictions)	
urvey >	☐ Not applicable		
Declaration			
	Information channels	r scholarship? You may select more than	one channel
0 of 10 tasks complete	Brochures		one chamile.
ed: 4 Dec 2023 04:46 PM (+08)	☐ Education fairs	Relatives School/teacher	
V SUBMIT	Existing scholars in Sing.		Board
	☐ Friends	☐ Social media (e.g.,	
ne: 31 Dec 2024 11:30 PM (+08)	☐ Internet	☐ Information sessio	
	☐ Newspaper	Others	
	SPR status		
	Have you ever been granted	permanent residence status in Singapore	?
	Answer	○ _{Yes} ○ _{No}	
	Studied in Singapore		
	Have you ever studied in Sir	gapore?	
	Answer	○ _{Yes} ○ _{No}	
	Allswei		
	Family members		
	How many family members	are living with you in the same house, exc	luding yourself?
	Number of family members	- Please select - V	
	Household income		
		monthly household income in your coun ly members who are working?	try's currency, i.e.,
	Total household income		

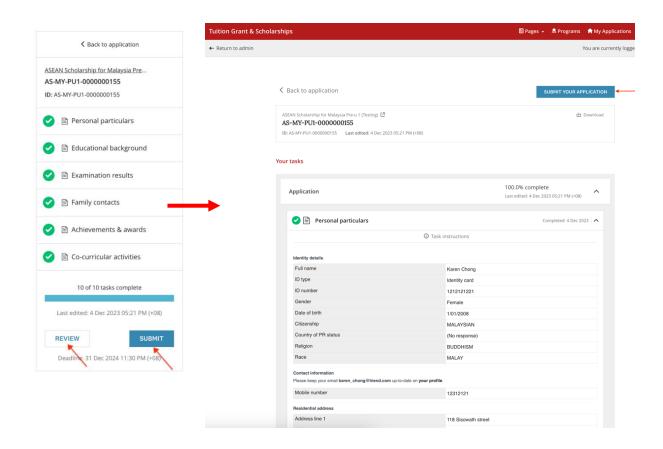
2.2.10 Declaration

Read through the declaration statement carefully and **check the box** to complete this task.



2.3 Review and Submit Application

- 1. Once all tasks are marked as complete, click on **Review** to review your application and check that all information provided is correct.
- 2. Proceed to submit your application by clicking on the **Submit** button on the Application screen or the **Submit Your Application** button on the **Review** screen.
- 3. An email acknowledgement on the receipt of the application will be sent to your email.

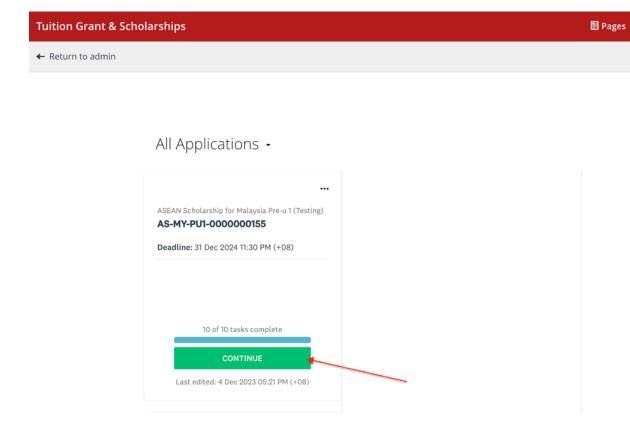


3 EDIT APPLICATION

3.1 Continue an existing application that has not been submitted

If you were not able to complete your application in one sitting, you can re-login to complete it.

You will see the application listed on your dashboard after login. Click on **Continue**. You can now continue to complete your application. Please remember to click on **Submit** to submit your application before the deadline.

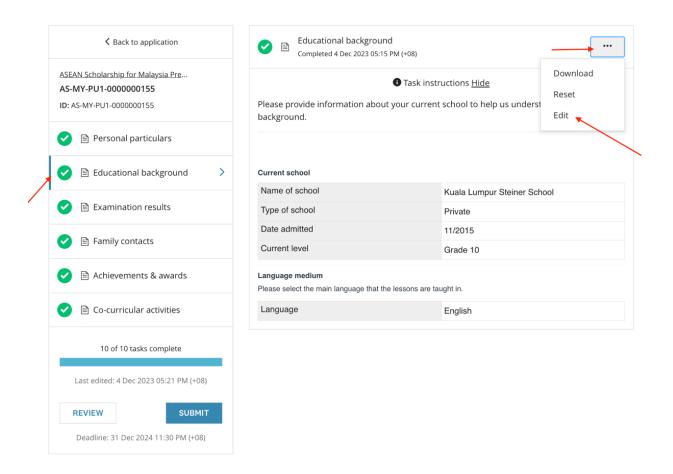


3.2 Edit a completed task (before the application deadline)

Within the application window, changes can be made to a task that you have already marked as complete or to the application that you have already submitted.

- 1. Click on the specific task of the application that you want to edit.
- 2. Click on the " " " located at the top rightmost of the application screen and click on **Edit** from the options.

3. Once all edits are made and no further changes are expected, click on **Mark As Complete.**Please remember to click on **Submit** to submit your application before the deadline.



3.3 Edit a submitted application after the deadline

You cannot edit a submitted application after the application deadline. However, for important changes please email to MOE Singapore at MOE_ASEAN_Scholarships@moe.gov.sg with the changes required.